

# Front Range Passenger Rail District

## BOARD OF DIRECTORS RETREAT

THURSDAY, OCTOBER 17, 2024 | 1:00 – 5:00PM

FRIDAY, OCTOBER 18, 2024 | 9:00 AM – 4:00PM

Join via Zoom: <https://us06web.zoom.us/j/86049593567>

Join via Phone: 720 707 2699 US (Denver)

Webinar ID: 860 4959 3567

### MEETING PURPOSE:

Prepare staff and Directors for implementation of the District Work Plan in 2025 and 2026 by:

- Reviewing staff's 2-year Work Plan and providing input on the District's financial strategy,
- Identifying policy decisions and other roles for the involvement of Directors and committees in Work Plan implementation,
- Confirming and operationalizing the District's vision, mission, and guiding principles in the context of Board policy decisions,
- Confirming the Board's operating guidelines, and
- Introducing Directors to new Board communication tools and procedures.

**MEETING LOCATION:** Varone Market Venue, 1800 W 33rd Ave, Denver, CO 80211 ([Map](#))



BOARD OF DIRECTORS' ANNUAL RETREAT  
— **RETREAT AGENDA** —

**DAY 1** | Thursday, October 17, 2024

TIME	AGENDA ITEM
12:45 pm	<i>LUNCH</i>
1:00 – 1:30	<p><b>Welcome &amp; Orientation</b></p> <ul style="list-style-type: none"> <li>Review Meeting Purpose and Agenda</li> <li>Summary of September 19th Workshop and Interview Summary</li> <li>Identify Directors' desired takeaways for this workshop</li> </ul> <p><b>Objective:</b> Contextualize the Retreat agenda and foster mutual understanding among Directors of each other's Retreat goals.</p>
1:30 – 1:50	<p><b>Overview from General Manager</b></p> <p><b>Objective:</b> Set expectations for retreat discussions and Board activity in the near-term.</p>
1:50 – 2:30	<p><b>Staff Work Plan &amp; Board Programmatic Schedule</b></p> <ul style="list-style-type: none"> <li>Reintroduction and confirmation of Vision, Mission, &amp; Guiding Principles</li> <li>Review overall Work Plan</li> <li>Preview of Board Programmatic Schedule</li> </ul> <p><b>Objective:</b> Communicate staff's progress on and preparation for near-term actions and lay foundation of relevant information to inform retreat conversations.</p>
2:30 – 2:45	<i>BREAK</i>

<p>2:45 – 4:15</p>	<p><b>Policy-Making</b></p> <ul style="list-style-type: none"> <li>● Key Board policy decisions over next two years             <ul style="list-style-type: none"> <li>○ 184 Preferred Business Model (IGA)</li> <li>○ Rail Policy Discussions                 <ul style="list-style-type: none"> <li>■ Fare Policy Statement</li> <li>■ Labor Policy Statement</li> <li>■ Local Shareback Policy Statement</li> <li>■ Zero Emissions Policy Statement</li> </ul> </li> <li>○ Operator Selection Approach</li> <li>○ Station Location Identification</li> <li>○ Plans for Ballot                 <ul style="list-style-type: none"> <li>■ Financial Plan</li> <li>■ Service Plan</li> </ul> </li> <li>○ Ballot Title</li> </ul> </li> </ul> <p><b>Discussion:</b> Are the key policy decisions outlined by staff in the Work Plan and Board Schedule on track?</p> <ul style="list-style-type: none"> <li>● SB-184 priorities</li> </ul> <p><b>Discussion:</b> What is important for District representatives to prioritize during IGA discussions?</p> <ul style="list-style-type: none"> <li>● Board Operating Policies</li> <li>● Board Communications Procedure</li> </ul> <p><b>Objective:</b> Align understanding of key policy decisions over the next two years, and identify direction from the Board.</p>
<p>4:15 – 4:55</p>	<p><b>Board Reflection</b></p> <ul style="list-style-type: none"> <li>● Goals and accomplishments</li> </ul> <p><b>Objective:</b> Strengthen Board collaboration and relationships.</p>
<p>4:55 – 5:00</p>	<p><b>Preview of Day 2</b></p> <ul style="list-style-type: none"> <li>● Agenda Review</li> </ul> <p><b>Objective:</b> Begin thinking about Day 2’s discussions.</p>
<p>5:05</p>	<p><i>GROUP PHOTOS, BREAK, &amp; CHECK IN AT HOTEL</i></p>
<p>5:30</p>	<p><i>DINNER AT RETREAT VENUE</i></p>

BOARD OF DIRECTORS' ANNUAL RETREAT  
— **RETREAT AGENDA** —

**DAY 2** | Friday, October 18, 2024

TIME	AGENDA ITEM
8:45 am	<i>BREAKFAST</i>
9:00 – 9:15	<p><b>Day 1 Recap</b></p> <ul style="list-style-type: none"> <li>Review takeaways from Day 1 of the Retreat</li> <li>Identify outstanding questions</li> </ul> <p><b>Objective:</b> Confirm understanding of Day 1’s discussions.</p>
9:15 – 10:45	<p><b>Financial Strategy</b></p> <ul style="list-style-type: none"> <li>Overview of financial circumstances</li> <li>Potential funding solutions</li> </ul> <p><b>Discussion:</b> How can the Board support the District in securing needed financial resources for implementing the Work Plan and continuing operations?</p> <p><b>Objective:</b> Build understanding of budgetary gaps and identify strategies for addressing these gaps.</p>
10:45 – 11:00	<i>BREAK</i>
11:00 – 1:30 pm	<p><b>Advocacy &amp; Coalition Building</b></p> <ul style="list-style-type: none"> <li>Board’s role in advocacy and coalition building</li> </ul> <p><b>Discussion:</b> What resources can Directors bring to the District to support advocacy and coalition building? <i>(e.g., contacts, access to local funds, local partnerships, etc.)</i></p> <ul style="list-style-type: none"> <li>Creation of an issue committee</li> </ul> <p><b>Objective:</b> Outline the Board’s forthcoming role in advocacy leading up to and after the referral of a ballot measure.</p>
1:30 – 2:00	<i>LUNCH</i>

<p>2:00 – 3:40</p>	<p><b>Operationalizing Board Engagement</b></p> <ul style="list-style-type: none"> <li>● Board Programmatic Schedule</li> <li>● Connection to Committees</li> <li>● Operationalizing Vision, Mission, &amp; Guiding Principles</li> </ul> <p><b>Discussion:</b> How can the Board itself uphold and strive for this mission and guiding principles?</p> <p><b>Objective:</b> Prepare Directors for their responsibilities under the District Work Plan.</p>
<p>3:40 – 4:00</p>	<p><b>Wrap-Up</b></p> <ul style="list-style-type: none"> <li>● Identify next steps</li> <li>● Review action items</li> <li>● Information sharing</li> </ul> <p><b>Objective:</b> Set expectations around next steps.</p>
<p>4:00</p>	<p><i>FAREWELL</i></p>